

# Official Bank Statement Instructions

## What is Bank Statement?

- You can obtain the document at the bank's office where you have an account, and it can prove the amount of money you have in your account.

## Purpose of use:

- In order to ensure that you can pay expenses during your stay in Japan, all of the applicants are asked to submit their official bank statement as a part of application materials. Even if you'll be entitled to receive scholarships, you need to submit the bank statement.

## Whose bank statement is required to submit?

- If you have a person who're going to support you financially such as parents, please submit the person's owned bank statement.

## Minimum Balance for your reference:

- The amount of expenses of your stay could vary depending on your lifestyle and what category you'll be enrolled. Here's the reference minimum amount of your bank balance.

### ■ One Semester Enrollment:

Category	Minimum Amount
Self-Financed	1,000,000 JPY
Exchange (tuitions waiver)	650,000 JPY

### ■ Full-Year Enrollment:

Category	Minimum Amount
Self-Financed	2,000,000 JPY
Exchange (tuitions waiver)	1,000,000 JPY

## The statement validation and information should be included:

- Please submit the bank statement issued on dates from 3 months before the application start date.
- Please make sure the statement include:
  - (1) Date of Issue
  - (2) Bank holder's full name
  - (3) Latest balance
  - (4) Conversion Rate used for calculation (E.X. : 1\$ = 109 JPY)

\*Please add English translation if the bank statement is issued in other languages.

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Examples:

	March 1 <sup>st</sup> , 2022
Bank of Nanzan Uni	
	<b>Account Holder Information</b>
	Account Name: Hanako Nanzan Account No, : 000 000 000
<b>Your Account Summary</b>	
To Date	: Feb 28 <sup>th</sup> , 2022
Account Currency:	JPY
Balance	: 1,250,000
	<b>Please add conversion rate in JPY</b>